


OFFICE ORDER No.



YOUR REF: \_\_\_\_\_

12 CHURCH STREET, STOURBRIDGE, DY8 1LY

TOLLEY'S QUOTATION/LETTER DATED: \_\_\_\_\_

TELEPHONE : +44 (0)1384 820040

FAX : +44 (0)1384 820050

ADDRESSED TO: \_\_\_\_\_

e-mail : badges@tolleybadges.co.uk

www.tolleybadges.co.uk

**TYPE OF BADGE**

EMBROIDERED     OVERLOCKED     LASER CUT     FULLY EMBROIDERED

WOVEN     OVERLOCKED     LASER CUT     RIBBON FORM

OPTIONAL EXTRAS FOR EMBROIDERED & WOVEN:     PLASTIC BACKED     SELF ADHESIVE     HEATSEAL     VELCRO

ENAMELLED     GOLD METAL     SILVER METAL     SAFETY PIN FITTING     CLUTCH PIN FITTING

QUALITY:     REAL ENAMEL     DIE STRUCK SOFT ENAMEL WITH EPOXY DOME

HAND MADE/WIRED     GOLD WIRE     SILVER WIRE

OTHER

QUANTITY:	SIZE:	SHAPE:	DATE REQUIRED:	PRICE EACH EXCLUDING VAT:
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PLEASE SPECIFY **EXACT** WORDING ON BADGE:

PLEASE SPECIFY EXACT COLOURS ON BADGE:

- 1. \_\_\_\_\_ FOR \_\_\_\_\_
- 2. \_\_\_\_\_ FOR \_\_\_\_\_
- 3. \_\_\_\_\_ FOR \_\_\_\_\_
- 4. \_\_\_\_\_ FOR \_\_\_\_\_
- 5. \_\_\_\_\_ FOR \_\_\_\_\_
- 6. \_\_\_\_\_ FOR \_\_\_\_\_
- 7. \_\_\_\_\_ FOR \_\_\_\_\_
- 8. \_\_\_\_\_ FOR \_\_\_\_\_
- 9. \_\_\_\_\_ FOR \_\_\_\_\_

OVERLOCK COLOUR: \_\_\_\_\_

BACKGROUND COLOUR: \_\_\_\_\_

IF YOU NEED SPECIFIC COLOURS, PLEASE USE PANTONE REFERENCES OR SUPPLY SAMPLES.

YOU CAN SUPPLY ARTWORK IN ALL FORMATS, BUT OUR PREFERRED FILE TYPES ARE: CORELDRAW, ILLUSTRATOR, PDF & EPS FOR PC. MAC FILES MUST BE CONVERTED FOR PC FIRST.

DETAILS OF PREVIOUS ORDER IF APPLICABLE I.E. NAME OF LAST PERSON WHO ORDERED/INVOICE NUMBER/ORDER NUMBER

CUSTOMER NAME AND ADDRESS:	INVOICE ADDRESS: (if different)	DELIVERY ADDRESS: (if different)
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**N.B. PLEASE SUPPLY DAY TIME TELEPHONE NUMBER & EMAIL ADDRESS**    TEL: \_\_\_\_\_

NAME..... DATE.....

EMAIL: \_\_\_\_\_

**THANK YOU FOR YOUR VALUED ORDER.**